

**TASK SHEET**

**Project title:** COURSEWORK WIZARD – DEADLINES VISUALISER

**Important Notes for the Usability Test**

1. **No Assistance During the Test**

The purpose of this test is to assess how intuitive and easy to use the *Coursework Wizard* website is without external help. Therefore, the researcher **will not provide any assistance or guidance** during the test. All the information you need to complete the tasks has been provided.

* If the researcher helps one participant, it could affect the accuracy and reliability of the results.
* The only exception is if there is a **technical issue** that prevents you from continuing with the tasks.
* If you are unable to complete a specific task, you may skip it and mention the challenges in the post-usability survey.

1. **Loading Time**

Since the website is hosted locally, there may be **increased loading times** during the test. Please disregard any delays in loading time when completing the tasks or filling out the post-usability questionnaires, as this is unrelated to the scope of this experiment.

1. **Functional and Non-Functional Parts of the Website**

Not all parts of the website are currently functional. If you encounter any non-functional components that prevent you from completing a task, please note them in the post-usability survey.

1. **Please read all the tasks thoroughly before starting the test. As you navigate through all features, please think aloud to share your thoughts.**

Thank you in advance for your time and effort in participating in this usability test! Your feedback is invaluable for my master's dissertation and will greatly contribute to improving the usability of the website. Your participation plays a key role in the success of this project, and I truly appreciate your support.

Task 1

Assume you have forgotten your password. Use the following details to complete the task and select a password of your choice:

**Username**: staff

**Mobile number**: 0501234567

**Email address**: user@gmail.com

**Verification code**: 123

Task 2

Log in to the website as a staff member using the password you have set

Task 3

View the Evaluation coursework for F21AD – Advanced Interaction Design. Assume you have made a mistake while uploading it. Delete it.

Task 4

Go to Timeline and confirm that the coursework 2 for Advanced Interaction Design has been deleted.

Task 5

Add a new coursework for the course **F21AD – Advanced Interaction Design**. The name of the coursework is **Evaluation** which is due on **30/11/2024** (dd/mm/yyyy). There will be **3** subtasks in total, 2 dependent (sequential) and 1 independent. **Each subtask will last for 1 week**.

For the file attachment, select “subtask\_sample.pdf” for all subtasks. Enter random data for the subtasks and publish it.

Task 6

Go to Timeline and view the 1st subtask of the newly added coursework (Coursework 2 – Advanced Interaction Design).

Task 7

One student has still not started working on F21AD – Coursework 1. Go to Students and find the name of the student with no submission for this coursework.

Task 8

Change your profile preferred name to “**Snape**” and update the profile picture by selecting “**snape.png**”.

Task 9

Log out.